

MIDLAND PARK PUBLIC SCHOOLS
Midland Park, New Jersey

ORDER OF BUSINESS FOR APRIL 28, 2009 REORGANIZATION MEETING

District policy states that anyone wishing to speak on an agenda item prior to its vote by the full Board will have an opportunity to do so without prior notice.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

"Adequate notice of the meeting was provided as specified in the Open Meeting Act. Notices of the Meeting were sent to the HERALD-NEWS, THE RECORD, RIDGEWOOD NEWS, and to the Midland Park Borough Clerk for the 2009 elective year. A notice was also posted outside the office of the Midland Park Board of Education in a place reserved for such announcements."

ANNUAL REORGANIZATION OF THE BOARD OF EDUCATION

REORGANIZATION MOTIONS

APPENDIX

A. Presentation of the Annual School District Election held on Tuesday, April 21, 2009

For Members of the Board of Education

<u>3 three-year terms</u>	<u>Votes</u>
William Sullivan	648
Robert Schiffer	626
Paula Lein	567

2 year term

Maryalice Thomas	501
Michael Hahn	298

The <u>Vote on the Appropriation:</u>	<u>Yes</u>	<u>No</u>
\$16,171,595	556	407

Number of Voters: 970

B. Administration of Oath of Office to William Sullivan, Robert Schiffer, Paula Lein and Maryalice Thomas

Roll Call

- C. Election of Officers:
 - 1. Nomination for Board President
 - Nominations
 - Voting
 - 2. Nomination for Board Vice President
 - Nominations
 - Voting

The Board Secretary turns the meeting over to the newly elected Board President.

- D. Approve the appointment of Stacy C. Garvey as the Board Secretary.
- E. Approve Continuation Under "Robert's Rules of Order, Revised."
- F. Adoption of present Board policies.
- G. Approve the K-12 Curricula as outlined in the Course of Study Guides, as listed in the attached appendix. A
- H. Reaffirmation of Negotiated Agreements between the Board of Education and the:
 - 1. Midland Park Educational Secretaries' Association (pending completion of negotiations)
 - 2. Midland Park Custodial and Maintenance Association (pending completion of negotiations)
 - 3. Midland Park Education Association (pending completion of negotiations)
 - 4. Midland Park Administrators & Supervisors Association
 - 5. Individual staff members:
 - a. Superintendent of Schools
 - b. School Business Administrator (pending completion of negotiations)
 - c. Confidential Secretary to the Superintendent (pending completion of negotiations)
 - d. Confidential Secretary to the School Business Administrator (pending completion of negotiations)
 - e. Buildings & Grounds Supervisor (pending completion of negotiations)
 - f. Technology Coordinator (pending completion of negotiations)
- I. Designate the following as Depositories for School Funds for the 2009-2010 School Year:
 - Columbia Bank
 - Atlantic Stewardship Bank
 - State of New Jersey Cash Management

J. Designate the following Tax Shelter Annuity Companies for the 2009-2010 School Year:

AXA Equitable
AIG Valic
Metropolitan Life

K. Designate the following administrator for Chapter 125 flexible spending accounts services for the 2009-2010 School Year:

Ameriflex

L. Approve the resolution to appoint the School Business Administrator as the Fund Commissioner to the School Alliance Insurance Fund, as per the attached appendix. B

M. Designate the School Architect for the 2009-2010 School Year:

USA Architects

N. Designate the School Attorney for the 2009-2010 School Year:

Fogarty & Hara (support material attached)

O. Designate the School Auditor for the 2009-2010 School Year:

Lerch, Vinci & Higgins, LLP (support material attached)

P. Designate the School Insurance Broker for the 2009-2010 School Year:

FIRM, Inc.

Q. Designate Jane Lindstrom as the Treasurer of School Moneys for the 2009-2010 school year (support material attached.)

R. Designate the newspapers for Official Notices:

North Jersey Media Group (The Record)
The Ridgewood News (Advertised Budget)

S. Approve the Schedule of Meetings for the 2009-2010 school year as listed on the attached appendix. C

T. Approve the following appointments, effective July 1, 2009:

Affirmative Action Officer	Nicholas Capuano
Purchasing Agent	Stacy Garvey
Substance Awareness Coordinator	Craig Rush
Integrated Pest Management Coordinator	Robert Blanchard
Custodian of Records	Stacy Garvey

- U. Approve the authorization to award contracts up to a bid threshold of \$29,000 and to set the quote threshold at \$4,350.
- V. Approve the following officials to sign checks and/or contracts:
 - Board President
 - Board Secretary
 - Treasurer of School Moneys
 - High School Principal
 - Elementary School Principal
- W. Approve the establishment of Petty Cash funds for the 2009-2010 school year in the amount of \$100 for each of the following locations, as specified in Policy Book Section 6620, as follows:

Superintendent's Office	Godwin School
Business Administrator's Office	Continuing Education
Midland Park High School	Child Study Team
Highland School	
- X. Approve the schedule of tax payment requests from the Borough of Midland Park for the 2009-2010 school year (support material attached).
- Y. Approve the budgetary maximum for travel and related expenses for employees of the Midland Park school district, as per new regulations P.L. 2005 c132 and N.J.A.C. 6! 23B 1.2 (b) and Policy Book Section 3440 in the amount of \$40,000.

BOARD SECRETARY'S REPORT

Approval of Minutes

Approve the minutes of the following regularly scheduled public meeting held on March 31, 2009.

PRESIDENT'S REPORT

Mission Statement

The Midland Park School District as part of a strong, dedicated community, provides students with a comprehensive, adaptive education in a positive environment by maximizing all resources and empowering them to realize their individual worth and responsibility with the expectation that all students achieve the New Jersey Core Curriculum Content Standards at all grade levels.

SUPERINTENDENT'S REPORT



Board resolutions related to hiring for the 2008-2009 school year will be on an emergency basis, pursuant to N.J.S.A.18A:6-7.1, N.J.S.A.18A:39-17 and or N.J.S.A.18A:6-4.13, as applicable.

A. Personnel - (W. Heebink)

1. Accept the retirement resignation of Robert Laura, elementary school teacher, effective June 30, 2009 (support material attached).
2. Approve the proposed Holiday Schedule for 12-Month Personnel for the 2009-2010 school year, which is attached as an appendix.
3. Approve the following additions to the list of substitute teachers for the 2008-2009 school year (support material attached):

- (s) Christiana Scarpa (seeking substitute certification; not employment)
- (s) Denise Michaud (substitute school nurse)
- (s) Kevin O'Keefe (previously on list)

(s) = County Substitute Certificate

4. Approve the following substitute worker for the 2008-2009 school year (support material attached):

Jamie Tashian Substitute Secretary
 Substitute Instructional Aide
 Substitute Building Aide

B. Finance Committee - (, Chairperson)

1. Approve the following resolution:

RESOLVED: That pursuant to N.J.A.C. 6:20-2.13(e), we certify that as of March 31, 2009, after review of the Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate District officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.13 (b), and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year, subject to the conditions of P.L. 1701.

2. Approve the following block motion:
 - a. March 2009 Midland Park Continuing Education Claims in the amount of \$27,620.25.
 - b. April 2009 supplemental claims in the amount of \$235,218.06.
3. Approve the April 2009 payroll in the amount of \$1,077,509.57.
4. Approve the financial reports of the Board Secretary and the Treasurer of School Moneys for the period March 1, 2009 – March 31, 2009, which are attached as an appendix. E
5. Approve the transfers among accounts, according to prescribed accounting procedures, for the period March 1, 2009 – March 31, 2009, which are attached as an appendix. F
6. Approve the renewal of the Licensing and Maintenance Agreement between Educational Data Services and the Midland Park Board of Education (support material attached).
7. Approve the following resolution of governing body, extract of minutes, certificate of incumbency.

RESOLVED, whereas the Midland Park Board of Education has determined that a true and very real need exists for the acquisition of a 54-passenger bus (Equipment) described in Installment Purchase Agreement No S1441 (the Agreement) and then determined to accept the Municipal Services Group, Inc., financing proposal and execute the Agreement for the acquisition of the Equipment, therefore taking all steps necessary, including any legal bidding requirements, under applicable law, to arrange for the acquisition and financing of the Equipment.

THEREFORE, the Midland Park Board of Education directs the School Business Administrator (Buyer) and its legal counsel to review the Agreement and negotiate appropriate modifications to the final form of the Agreement so as to assure compliance with state law and local statutory law, prior to execution of the Agreement by those persons authorized for such purpose.

NOW BE IT RESOLVED, by the Midland Park Board of Education that:

Finding: Authorized Officers - The covenants, terms and conditions of the Agreement are in the best interests of Buyer for financing the acquisition of the Equipment. The Buyer is hereby authorized to take all action necessary or reasonably required or desirable to carry out, give effect to and consummate the transactions contemplated hereby, including, but not limited to the execution and delivery of the Agreement, with such variations or revisions or all additional certificates, documents and other papers thereto deemed necessary by the Buyer or its counsel in order to implement and carry out the matters authorized in this Resolution.

RESOLVED, the Midland Park Board of Education hereby confirms that the School Business Administrator are duly authorized to execute and deliver, and to witness (or attest) respectively, the Agreement and any additional certificates, documents and other papers necessary for the consummation of the transactions contemplated herein. Execution

by the School Business Administrator shall be deemed to be final approval by the Buyer of all the provisions of the Agreement and any additional related certificates, documents or other papers.

RESOLVED, the acquisition of the Equipment, under the terms and conditions provided for in the Agreement, is necessary, convenient, in the furtherance of, and will at all times be used in connection with, Buyer's governmental and proprietary purposes and functions and are in the best interests of Buyer, and no portion of the Equipment will be used directly or indirectly in any trade or business carried on by any person other than a governmental unit of the state on a basis different from the general public.

RESOLVED, Buyer certifies that it has not issued or effected the issuance of, and reasonably anticipates that it shall not issue or effect the issuance of, more than thirty million dollars (\$30,000,000) of tax-exempt obligations during the 2009 calendar year, and hereby designates the financing of the Equipment in which the Agreement pertains as a "qualified tax-exempt obligation," as defined by Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

8. Accept the donation of the painting of the Midland Park Band trailer by Peter Englishman & Sons, as per Board Policy 7230 (support material attached).

C. Curriculum Committee - (, Chairperson)

1. Approve the recommendation of the Interim Director of Special Services for the placement of one high school regular education student on bedside instruction, effective retroactive from February 23, 2009 through June 30, 2009.
2. Approve the recommendation of the Interim Director of Special Services for the placement of one high school special education student on home instruction, effective retroactive from April 20, 2009 through June 20, 2009.
3. Approve the list of staff members requesting workshop attendance, as follows (support material attached):

Name	Workshop	Location	Date
Kathleen LePage	NJ Speech/Language/Hearing Assoc. Annual Convention	Atlantic City, NJ	May 1-2, 2009
Nicholas Capuano	Effective Evaluation to Insure Quality Instruction	Wayne, NJ	May 5, 2009
Tarra Bergonzi	Special Education Workshop	Newark, NJ	May 20, 2009

4. Approve the proposed overnight trip for the LMTI Leadership Camp to YMCA Camp Ralph Mason in Hardwick, NJ, August 24 – 28, 2009 (support material attached).
5. Approved the proposed date for Music in the Park XII, Sunday, October 11, 2009 at 1:00 p.m. (support material attached).
6. Approve the proposed overnight trip for the Marching Band to Syracuse, NY, October 30, 2009 – November 1, 2009 (support material attached).

7. Approve the continuation of the cooperative sports program between the Midland Park Board of Education and the Waldwick Board of Education for the Football and Wrestling program for the 2009-2010 and 2010-2011 school years, subject to a pending agreement on operation of the football program.

D. Policy Committee - (, Chairperson)

Approve the following new or revised policies and regulations, which are attached as appendices:

Guidelines for Remembrances from Board of Education	Bylaws Section 0135 (abolish)	<u>G</u>
Special Education	Policy & Regulation Section 2460 (revised)	<u>H</u>
Special Education – Location, Identification and Referral	Regulation Section 2460.1 (revised)	<u>I</u>
Special Education – Free and Appropriate Public Education	Regulation Section 2460.8 (revised)	<u>J</u>
Special Education – Transition from Early Intervention Programs to Preschool Programs	Regulation Section 2460.9 (revised)	<u>K</u>
Special Education – Instructional Material to Blind or Print-Disabled Pupils	Regulation Section 2460.16 (new)	<u>L</u>
Surrogate Parents and Foster Parents	Policy Section 2467 (revised)	<u>M</u>
Immunization	Policy & Regulation Section 5320 (revised)	<u>N</u>
Reporting Procedure – Hazing and/or Harassment, Intimidation, or Bullying	Regulation Section 5512 (revised)	<u>O</u>
Harassment, Intimidation, and Bullying	Policy Section 5512.01 (revised)	<u>P</u>
Management of Life-Threatening Allergies in Schools	Policy Section 5331 (new)	<u>Q</u>
Lockdown Procedures	Regulation Section 8420.7 (new)	<u>R</u>

E. Legislative Committee - (,Chairperson)

- F. Buildings & Grounds Committee - (, Chairperson)

- G. Negotiations - Teachers/Secretaries - (, Chairperson)

- H. Public Relations Committee - (, Chairperson)

- I. Personnel Committee - (, Chairperson)

- J. Service Review Committee – (, Chairperson)

- K. Town Council Special Projects Committee – (, Chairperson)

- L. Special Recreation Committee – (, Chairperson)

- M. Technology Committee – (, Chairperson)

- N. Liaison Committee:
 - High School PTA - ()

 - Elementary School PTA - ()

 - Booster Club - ()

 - Performing Arts Parents - ()

Special Education - ()

Education Foundation – ()

Board of Recreation – ()

Continuing Education Program – ()

Student Representative to the Board – ()

O. Old Business

P. New Business

Motion to go into closed session before the meeting of May 12, 2009 for the purpose of personnel and negotiations.

Open to the Public

Motion to Adjourn